

# **STARGATE HOA**

## **EXECUTIVE BOARD MEETING**

Tuesday, April 23, 2019 – 11:00 am  
Leadership Circle Offices at 1521 Oxbow Drive #210

### **Call to Order**

The meeting was called to order by Pete Neumann at 11:21 am.

### **Determination of Quorum**

Pete Neumann and Marsha Parker were present. With all Board members present a quorum was determined. Sylvia Pennings was present representing Mountain Mansion Management. Dakota Cole, homeowner, was present as well.

### **Approval of December 18, 2018 Meeting Minutes**

Pete Neumann made a motion to approve the December 18, 2018 meeting minutes and Marsha Parker seconded the motion. The motion passed unanimously.

### **Old Business**

#### **Landscaping Guidelines / Review Committee**

Changes were suggested to the existing Architectural Standards and Guidelines. Mountain Mansion Management will incorporate these changes and distribute to the Board to review and approve. Once the Board approves, the new guidelines will be distributed to all homeowners by e-mail blast and by mail to those without an e-mail on file. Pete Neumann, Marsha Parker, and Dakota Cole were appointed as the Review Committee.

#### **Drainage Clean Out Update**

There has not been an issue lately with the drainage and homeowners will report if work needs to be done.

### **New Business**

#### **Weed Control**

Mountain Mansion Management will be sending out a vendor to spray for weeds in the common areas. Regarding Prairie Dogs, Mountain Mansion Management will send out a letter to vacant lot owners that prairie dog mitigation will take place and those owners will be back charged. Wild West Critter Getters will be sent out after the letter is distributed.

#### **9 Good Governance Policies**

The 9 Good Governance Policies need to be adopted by the association in order to be in compliance. Mountain Mansion Management will have post the proposed policies on the website and the Board will adopt at the next Board meeting.

#### **Status Request Fee**

Due to increased requirements for providing HOA documentation to Real Estate Agents when a property is under contract, Mountain Mansion Management is increasing their Status Request Fee from \$50 to \$75. The Board approved this change.

#### **Website**

The Board was in agreement with creating a website through Mountain Mansion Management's website ([www.sjamins.com](http://www.sjamins.com)) for a set-up fee of \$250. Starting January 2020, a \$25 per month maintenance fee will be charged for updating the website.

### **Next meeting date**

The next Executive Board meeting will be held on Tuesday, July 23, 2019 at 11:00 am at the offices of Leadership Circle.

### **Adjournment**

There being no further business, Pete Neumann adjourned the meeting at 12:24 am.

Respectfully Submitted by Sylvia Pennings, Mountain Mansion Management.